Poll Everywhere

Instructor Getting Started Guide

Before you begin: Review the videos (in order) for a brief overview before you start exploring on your own. If you'll be using the Canvas integration, make sure not to skip the "Setting Audience Restrictions" video.

- Navigation and User Interface
- Your Presentation Join Code
- Creating Questions
- Setting Audience Restrictions
- Response and Visual Settings
- Creating Questions with AI
- Folders and Organization
- Inserting Questions into PPT
- Presenting in PPT
- Asynchronous Response Links
- Viewing and Managing Asynchronous Response Links

Step 1: Login at https://signin.pe.app/ (if prompted, be sure to select the 2.0 experience).

Step 2: Let your students know in your Syllabus (or course/announcement page) that you will be presenting interactive polls throughout the semester and looking for their feedback. Include your Poll Everywhere Presentation Join Code and a short description in your announcement/page.

Next: Create a slide in PPT dedicated to your Join Code and QR Code.

Step 3: Sync your Canvas courses to Poll Everywhere (Course Navigation)

In order to use the Poll Everywhere LTI Advantage Canvas integration, it is recommended to first publish the course and add a start and end date for the course term.

1: Ensure the course is Published using the button at the top right of the Course home screen.
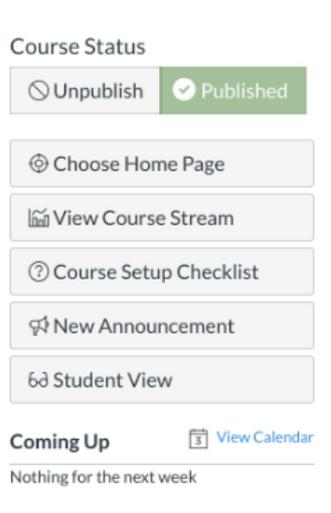
2: Next, go to the course Settings and on the Course Details tab make sure the course has a start date in the past, and an end date that is in the future from when you intend to use the integration.
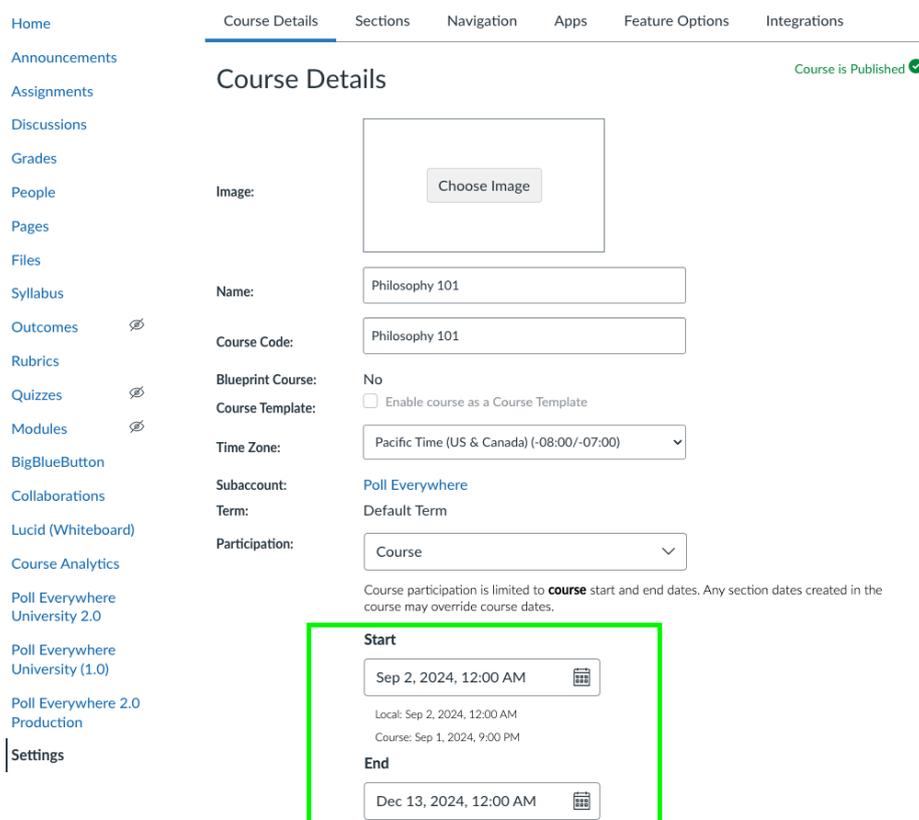
Syncing your Roster

Click on the "Poll Everywhere" external tool link in the Course Navigation menu. The Course Overview page for Poll Everywhere will appear now, indicating that your roster has been successfully connected.

Important: Your students receive an email as soon as you connect a course that they are enrolled in from Canvas to Poll Everywhere asking them to complete their Poll Everywhere Participant registration and create a password. Let your students know either in your syllabus or via an announcement in Canvas about this step.

Videos: Using Poll Everywhere in Canvas

- [Canvas Navigation Overview](#)
- [Syncing Roster and Grading Configurations](#)
- [Creating Assignments and Syncing Grades](#)

Videos: Taking Attendance

- [Creating a Teaching Location](#)
- [Creating an Attendance Question](#)
- [Starting an Attendance Session](#)
- [Reporting on Attendance in Canvas](#)
- [Reviewing Attendance Exemptions](#)

Resources:

- Phone Support: 1-800-388-2039
- Email Support: pe2support@polleverywhere.com